

Priscilla McCall's

Where Fun and Fantasy Meet

Exchange Form

Today's Date: _____

Order # _____

Return Authorization# _____

Name: _____

Phone#: _____

Address: _____

Email: _____

City: _____

State: _____ **Zip:** _____

STEP #1: Product Information

Please list the item you are returning in the table below. Write down the original information and check the "Exchange" box. On a separate line, write down the new item you want sent to you and check the "New Item" box.

Exchange	New item	Item Number	Product Name	Size	Color	Reason for Exchange

STEP #2: Shipping Information

Using the original box, or similar, please ship your item(s) and this form to:

Priscilla McCall's
ATTN: EXCHANGE DEPT.
PO Box 16007
Greensboro, NC 27416

PLEASE NOTE:

Returned items must be in their original condition with tags attached.

We reserve the right to refuse returns on items that have been worn, soiled, laundered or altered in any way. Items received after the 14-day period or in a condition that is not compliant with our return policy will be shipped back at the customer's expense.

STEP #3: Processing

Please allow 30 days for your exchange to be processed.